STUDENT HEALTH & COUNSELING

Compliance Appointments and Procedures for Students in Clinical Healthcare Programs

Student Health & Counseling (SHAC) is committed to helping students succeed in their academic endeavors. This commitment extends to immunization compliance for clinical health programs. Immunization requirements for clinical students are listed on our web page and we carry all immunizations, TB testing, and labs for those who would like to receive their care at UNM Student Health & Counseling (SHAC). To make your clinical compliance review phone or in-person visit as efficient as possible, **please follow these steps**:

1. **Log** into the SHAC Health Portal.

2. **Upload** historical immunizations, TB tests, titer results, and/or other pertinent records.

3. **Call** UNM Student Health & Counseling (SHAC) scheduling for a telephone or in-person **HSC compliance visit** with an Allergy & Immunization clinic registered nurse (RN), 505-277-3136. At that appointment, the nurse will review with you the documents you have uploaded and what is still needed to meet compliance.

Helpful Tips

- Check out the SHAC web page with information specific to students in clinical health programs: https://shac.unm.edu/services/allergy-immunization/hsc-clinical-students.html

- If you need guidance on how to log into the SHAC Health Portal or how to upload or review immunization records, please use the following document: https://shac.unm.edu/documents/uploading-documentation-and-accessing-immunization-records-from-the-health-portal.pdf

- New students need to have been provided a **banner ID and have a UNM or UNM Health Science Center username and password** before they have access to the Health Portal. Your HSC registrar will get you into the system as soon as possible.

- Once you have successfully gotten into the portal, **opt in for text messages** if you want text notifications for appointment reminders and secure message notifications.

- **Compliance letters** for you to forward to your program will be sent to you via secure message in the SHAC Health Portal. You will be able to download a complete record of your vaccines and tests under the immunization tab in the portal. If you wish to get a text message alert when you get a secure message in the portal, be sure to enable text messaging.

- Once you have a banner ID, request a **LoboCard** from the LoboCard Office. The LoboCard has proxy access to help you get into the SHAC building for in-person visits.

- For those who need to be cleared to be fit tested for an N95 Respirator, please see instructions and fill out your respirator questionnaire fully and upload to the SHAC Health Portal.